

March 6, 2014

To Whom It May Concern:

I am pleased to write this letter of recommendation for Zachary Lankford. I came to know "Zac" as I call him, by working with him on a remodeling project for the the City of Madisonville's new City Hall Building. He was a hired through a staffing agency to help do some basic remodeling tasks. I personally worked with Zac for about a month and found him to be a hard worker. He was skilled in many areas and pleasant to work with. His attendance was perfect and could be counted on to perform assigned work without constant supervision.

Zac is a hard worker and very deserving of an opportunity to prove himself in the workforce, hopefully at your company. Please consider him for any openings you may have,

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Franklin", with a long horizontal flourish extending to the right.

Mike Franklin  
City Administrative Officer  
City of Madisonville, Kentucky